

Limestone Township Library District  
Board of Trustees Meeting Minutes  
Thursday, December 19, 2024

Present: Tricia Coffman, Gary Dahn, Dana Krippel, Darcy Stomberg, Libby Wasser, Jill Whalen, Director Lynne Noffke, guest Rene Leyva

Absent: Mary Beth Dorsey

1. Call to Order at 6:30 PM
2. Public Comment—none
3. Old Business
  - a. Proposal to Consider Consolidation of Limestone Township Library District into the Fossil Ridge Public Library District
    - i. Presentation by Rene Leyva, Executive Director of the Fossil Ridge Public Library District
  - b. Minutes—approval with correction to Director's Report iii. Should state " Staff member to be out for medical leave beginning 12/10/24." Motion made by Tricia; second by Libby; all in favor
  - c. Treasurer's Report—Expenses to be paid \$24,809.20. Motion made by Libby; second by Darcy; all in favor to to pay bills with additional check made for urinal replacement to Precision Piping for \$1,164.52. SBH: \$196,587.39 IL Funds: \$16,285.37
    - i. Transfer of funds to Illinois Funds Account
    - ii. *Annual Financial Report for FY24*, to be submitted to the Illinois State Comptroller, completed by SKDOP CPAs and Advisors: *Action Item*— Motion made by Tricia; second by Dana; all in favor
  - d. Director's Report
    - i. Evening with Santa had 93 patrons attend for the 1st session and 74 for the 2nd session

- ii. Technology replacements: Motion to purchase 1 desktop to replace computer in staff workroom made by Tricia; second by Dana, all in favor. Will ask FOL for funds to purchase another one.
    - iii. Terry Shafiabady retired 12/18/24 after over 7 years of service.
    - iv. Staff and Trustee Holiday Celebration January 11, from 5-7 PM
    - v. Staff Development  $\frac{1}{2}$  day January 24, from 5-8 PM
    - vi. Grants are being explored
  - e. Building Committee
    - i. Staff toilet seal has been repaired
    - ii. New urinal in men's bathroom
    - iii. Parking Lot Striping: TBD in the spring
    - iv. Explore opportunities for more shelf space
  - f. LTLD Closed Days for 2025: *Action Item*—Motion made by Darcy; second by Tricia; all in favor
  - g. Proposed Resolution to Officially Recognize the Library's Meeting Room as the *Dr. Larry P. Wasser Meeting Room*, in recognition of Dr. Wasser's generous financial donations and support to the Limestone Township Library District for over 20 years. Motion made by Tricia; second by Jill; all in favor. Ribbon cutting with the addition of a plaque at a later date.
  - h. LTLD Policy Review—Tabled until next month
    - i. Employee Handbook
    - ii. Program Policy
  - i. Other
- 4. New Business
  - a. LIMRICC—Need to approve next month
- 5. Friends of the Library—Next meeting 1/28/25, 6:30PM
- 6. Other
  - a. Motion to approve Holiday Closing Dates for 2025 made by Tricia; second by Darcy; all in favor
  - b. Discussed Proposal Presentation

- c. Motion to go into closed session to discuss personnel issue by Darcy; second by Libby; all in favor
  - d. Motion to open closed session by Tricia; second by Darcy; all in favor
  - e. Motion to end closed session by Tricia; second by Dana; all in favor
  - f. Motion to reopen regular meeting by Tricia; second by Dana; all in favor
  - g. Discussed personnel issue. No action taken.
7. Adjourn at 9:00PM. Motion made by Darcy; second by Jill; all in favor